

City of Tekoa
COUNCIL MEETING AGENDA
Monday – January 6, 2025
Meeting time –6:00 p.m.
Tekoa City Hall

- I. CALL TO ORDER:**
- II. PLEDGE OF ALLEGIENCE:**
- III. ROLL CALL:**
 - MAYOR SCHULZ:**
 - CM MARGIE JAEGER:**
 - CM PETE MARTIN:**
 - CM MIKE HALE:**
 - CM SHELLY AUSMUS:**
 - CM DAVE TYSZ:**
 - CM CHERI CURRIER:**
- IV. AGENDA MODIFICATIONS:**
- V. DECEMBER 16, 2024, COUNCIL MEETING MINUTES AND DECEMBER 23, 2024 SPECIAL COUNCIL MEETING MINUTES:**
- V. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:**
 - A. PUBLIC COMMENTS FROM THE AUDIENCE:**
 - B. COMMUNITY GROUP UPDATES:**
- VI. UNFINISHED BUSINESS:**
 - A. ETHICS POLICY:**
 - B. HARASSMENT POLICY:**
 - C. TINY HOMES:**
- VII. NEW BUSINESS:**
 - A. MEETING DATES FOR THE YEAR:**
 - B. AIRLINE PILOTS' ASSOCIATION:**
 - C. BUDGET COMMITTEE:**

D. MOVE ACCRUED BOND INTEREST TO LGIP INVESTMENT ACCOUNT:

VIII. ANNOUNCEMENTS AND REPORTS:

A. MAYOR'S REPORT:

B. STAFF REPORT:

C. COUNCIL REPORTS & COMMENTS:

X. APPROVAL OF VOUCHERS AND CLAIMS:

XI. EXECUTIVE SESSION:

XII. CONTINUED PUBLIC COMMENTS:

XIII. ADJOURNMENT:

Next meeting – Monday, January 21, 2025 – 6:00 P.M.

City of Tekoa
COUNCIL MEETING MINUTES
Monday – December 16, 2024, 6 P.M.
Tekoa City Hall

I. CALL TO ORDER: Mayor Schulz called the meeting to order at 6:02 P.M.

II. PLEDGE OF ALLEGIANCE: Mayor Schulz led in the Pledge of Allegiance.

III. ROLL CALL:

MAYOR SCHULZ: Present.

CM MARGIE JAEGER: Present.

CM PETE MARTIN: Present.

CM MIKE HALE: Present.

CM SHELLY AUSMUS: Present.

CM DAVE TYSZ: Present.

CM CHERI CURRIER: Present.

IV. AGENDA MODIFICATIONS: CM Ausmus would like to add F/U to "Cargo Containers" if Atty. Hanson comes.

V. DECEMBER 2, 2024, COUNCIL MEETING MINUTES: CM Jaeger moved to accept December 2, 2024, council meeting minutes. CM Tysz seconded the motion. The motion passed unanimously.

VI. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:

A. PUBLIC COMMENTS FROM THE AUDIENCE:

Brad Chandler spoke about the need to include both clerks in training. He also stated that governing personnel cannot be engaged in paid positions. CM Ausmus asked about exemptions for small communities re: employing elected officials. Brad Chandler confirmed that it was possible, but that exemption paperwork has to be filed with the state before the city could hire a councilperson as an employee.

Matt Morkert thanked the city for hiring Century West this year. He answered questions for the council re: the future funding of the new sewer plant.

Richie Brower from Seventh Day Adventist Schools and Churches in the region spoke. He would like the council to think about how the community can take advantage of their service. They are making a two-year commitment to Tekoa. Currently, the volunteers have given just over 1000 hours of service in Tekoa.

Dan Thomas asked questions about water and sewer rate increases for the year.

B. COMMUNITY GROUP UPDATES: CM Ausmus reported the Parks and Rec. levy did not pass. The Parks and Rec. District is still applying the grants that will pay for equipment at Ruhl Park and Gymkanna Grounds. They are applying for additional grants to cover resurfacing the pool. The

Parks board has decided to use the savings for the pool resurfacing to keep the pool open for this year. They will not re-run the levy due to the costs involved. There was discussion.

C. CORRESPONDENCE: Clerk Evans-Teague read the letter of resignation from Carleen Sams.

VII. UNFINISHED BUSINESS:

A. ETHICS POLICY: Postponed until Atty. Hanson can be in attendance.

B. HARASSMENT POLICY: Postponed until Atty. Hanson can be in attendance.

C. TINY HOMES: Postponed until Atty. Hanson can be in attendance.

VIII. NEW BUSINESS:

A. BUDGET AMENDMENT ORDINANCE 901: CM Hale moved to accept Budget Amendment Ordinance 901. CM Tysz seconded the motion and the motion passed unanimously.

B. BUDGET ORDINANCE 902: Clerk Evans-Teague suggested a special meeting for Dec. 23, at 6 P.M. to finalize the budget, as some council members would like to see the budget stated in a simpler manner. There was discussion. A \$1000 training budget for the clerks and \$500 training and travel budget for the mayor for 2025 were discussed. There was additional discussion.

C. JUB PAYMENT REQUEST-WSDOT WILLARD FIELD PROJECT: The invoice was introduced for the December bill for JUB. This bill is for the administration of the grant. CM Ausmus moved to approve the JUB payment request. CM Hale seconded the motion. The motion passed unanimously.

D. EXECUTIVE SESSION: Mayor Schulz called Executive Session at 6:52 PM for 8 minutes to discuss the qualifications of the new deputy clerk. The mayor ended the Executive Session at 8 P.M.

E. CONFIRM NEW DEPUTY CLERK/TREASURER-NIKKI HUGHES: CM Martin moved to approve Nikki Hughes as the new deputy clerk/treasurer at \$23.50/hr. CM Hale seconded the motion. CM Ausmus abstained from voting as she disagreed with the pay scale for the new deputy clerk. CM Jaeger, Martin, Tysz, Currier and Hale voted to confirm Nikki Hughes as the new deputy clerk/treasurer.

F. CERTIFICATION FOR CONTRACT WATER/SEWER OPERATOR: Kevin Turnbough has passed his certifications, and the proposal is for \$200/mo. each for water and sewer and going forward he will pay for his own certifications. Duane Groom will not be continuing past the end of the year as the sewer operator. CM Martin moved to accept Kevin Turnbough as the new sewer and water contract operator. CM Hale seconded the motion. The motion passed unanimously.

IX. ANNOUNCEMENTS AND REPORTS:

A. MAYOR'S REPORT: Mayor Schulz is in contact with the school to schedule a town hall meeting about the upcoming sewer plant. The agenda can include Parks and Rec. and/or the possibility of increased police presence, if that is important to the community. Parks and Rec., due to the levy failure, will likely approach the city re: a reduced rate for water. The state can allow this. The mayor reported that the city has found a couple of motors for the broken street sweeper. He will put the open council position in the January newsletter and the council can plan on interviewing at the

second meeting in January. CM Ausmus asked about a fifth wheel near the church. The clerk let the city know the owners of the fifth wheel are in compliance with the city. CM Martin has found locations for six of the interpretive panels. The panels will likely go up in the spring and highlight the history of various areas of town. CM Currier asked about the Fuchs building. CM Tysz let her know about the reasonable condition of the building. CM Currier went by the house on Water St. where the dirt bank was dug out vertical, and there was discussion about the safety and sightliness of properties. CM Ausmus spoke about the many services and patrons of the library. There was discussion. CM Hale will report on the Chamber and possibly the airport at the next meeting.

B. STAFF REPORT: The clerk/treasurer reported the SAO audit is in process and will hopefully conclude by the end of the month.

C. COUNCIL REPORTS & COMMENTS: CM Martin mentioned that the hill by his house seemed a little slimy for buses with the recent snow.

X. APPROVAL OF VOUCHERS AND CLAIMS: CM Tysz moved to approve EFT payroll and warrants #17548-17565 in the amount of \$43,008.14 and EFT payroll and warrants #17566-17599 in the amount of \$196,119.47. CM Hale seconded the motion, and the motion passed unanimously.

XI. EXECUTIVE SESSION: None.

XII. CONTINUED PUBLIC COMMENTS: None.

XIII. ADJOURNMENT: CM Ausmus moved to adjourn the meeting. CM Hale seconded the motion. The motion passed unanimously. Mayor Schulz adjourned the meeting at 7:29 P.M.

APPROVED:

Roy Schulz - Mayor

ATTEST:

Eliza M. Evans-Teague - Clerk/Treasurer

City of Tekoa
SPECIAL COUNCIL MEETING MINUTES
Monday – December 23, 2024, 6 P.M.
Tekoa City Hall

- I. CALL TO ORDER:** Mayor Schulz called the meeting to order at 6:00 P.M.
- II. PLEDGE OF ALLEGIANCE:** Mayor Schulz led in the Pledge of Allegiance.
- III. ROLL CALL:**

MAYOR SCHULZ: Present
CM MARGIE JAEGER: Present
CM PETE MARTIN: Present
CM MIKE HALE: Present
CM SHELLY AUSMUS: Present
CM DAVE TYSZ: Present
CM CHERI CURRIER: Present

- IV. BUDGET ORDINANCE 902: FINAL BUDGET FOR 2025:** The mayor introduced the ordinance for the budget. There was discussion about line items and overtime. CM Martin moved to accept Budget Ordinance 902. CM Tysz seconded the motion. CM Ausmus abstained. CM Hale voted no. CM Jaeger, Currier, Tysz and Martin voted yes.
- XIII. ADJOURNMENT:** CM Hale moved to adjourn the meeting. CM Tysz seconded the motion. The motion passed unanimously. Mayor Schulz adjourned the meeting at 7:03 P.M.

APPROVED:

Roy Schulz - Mayor

ATTEST:

Eliza M. Evans-Teague– Clerk/Treasurer

2025 Council Meeting Dates

January 6 & 21 (to accommodate Dr. Martin Luther King Day)

February 3 & 18 (to accommodate Presidents' Day)

March 3 & 17

April 7 & 21

May 5 & 19

June 2 & 16

July 7 & 21

August 4 & 18

September 8 & 22 (to accommodate Labor Day)

October 6 & 20

November 3 & 17

December 1 & 15



CITY OF TEKOA
PO BOX 927
TEKOA WA 99033-0927

Business Statement

Account Number: [REDACTED]

Statement Period:

Nov 1, 2024

through

Nov 29, 2024

Page 3 of 4

INFORMATION YOU SHOULD KNOW

(CONTINUED)

- o Wire Advice - Mail - \$20.00 (increased from \$15.00)
- Domestic Wires
 - o Incoming Fedwire CTP - \$17.50 (increased from \$16.00)

Beginning January 2, 2025, a copy of the *Business Pricing Information* document will be available by calling 800-673-3555 or by visiting your local branch.

If you have any questions, you can call us at 800-673-3555. Our business bankers are here to help 8 a.m. to 8 p.m. CT Monday through Friday and 8 a.m. to 6:30 p.m. CT on Saturday. We accept relay calls. Our bankers are also available to help at your local branch via appointment.

U.S. BANK SILVER - BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number [REDACTED]

Account Summary

	# Items	\$		Number of Days in Statement Period	30
Beginning Balance on Nov 1		\$	16,161.59		
Other Deposits	3		4,687.50		
Other Withdrawals	2		32.00-		
Ending Balance on Nov 30, 2024		\$	20,817.09		

Other Deposits

Date	Description of Transaction	Ref Number	\$	Amount
Nov 15	Electronic Deposit	From Department	\$	1,062.50
	REF=243200193424610Y00	0112912506Fixed Inc 0831000042		
	Sch Int Pymt- Rcpt	751013602 \		
Nov 15	Electronic Deposit	From Department		1,375.00
	REF=243200193424590Y00	0112912506Fixed Inc 0831000042		
	Sch Int Pymt- Rcpt	392224486 \		
Nov 15	Electronic Deposit	From Department		2,250.00
	REF=243200193424630Y00	0112912506Fixed Inc 0831000042		
	Sch Int Pymt- Rcpt	819031545 \		
Total Other Deposits			\$	4,687.50

Other Withdrawals

Date	Description of Transaction	Ref Number	\$	Amount
Nov 7	Electronic Withdrawal	To Department	\$	26.00-
	REF=243120152302880Y00	0112912506Fixed Inc 0831000042		
	-Safekeeping Process Fee-	Account [REDACTED]		
Nov 15	Analysis Service Charge	1500000000		6.00- ✓
Total Other Withdrawals			\$	32.00-

Balance Summary

Date	Ending Balance	Date	Ending Balance
Nov 7	16,135.59	Nov 15	20,817.09

Balances only appear for days reflecting change.

ANALYSIS SERVICE CHARGE DETAIL

Account Analysis Activity for: October 2024

Account Number:	[REDACTED]	\$	6.00
Analysis Service Charge assessed to	[REDACTED]	\$	6.00

Service Activity Detail for Account Number [REDACTED]

Service	Volume	Avg Unit Price	Total Charge
Depository Services			
Combined Transactions/Items	1		No Charge
Truncated Paper Stmt	1	6.00000	6.00

00016584 49751 0002 0003 DUSB04DD120124026553 00 L 00023425 STINDSCME