

City of Tekoa
COUNCIL MEETING AGENDA
Monday – October 21, 2024
Meeting time –6:00 p.m.
Tekoa City Hall

- I. CALL TO ORDER:**
- II. PLEDGE OF ALLEGIENCE:**
- III. ROLL CALL:**
 - MAYOR SCHULZ:**
 - CM MANDI PRINCE:**
 - CM MARGIE JAEGER:**
 - CM PETE MARTIN:**
 - CM MIKE HALE:**
 - CM SHELLY AUSMUS:**
 - CM DAVE TYSZ:**
- IV. NEW COUNCIL POSITION INTERVIEWS & APPOINTMENT:**
- V. EXECUTIVE SESSION:**
- V. AGENDA MODIFICATIONS:**
- VI. OCTOBER 7, 2024, COUNCIL MEETING MINUTES:**
- VII. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:**
 - A. PUBLIC COMMENTS FROM THE AUDIENCE:**
 - B. COMMUNITY GROUP UPDATES:**
- VIII. UNFINISHED BUSINESS:**
 - A. WATER METER ORDINANCE CLARIFICATION:**
 - B. SALARY COMMITTEE RECOMMENDATION:**
 - C. ETHICS POLICY:**
 - D. TEMPORARY OFFICE HELP:**
 - E. DOG TAGS:**
- IX. NEW BUSINESS:**

- A. TINY HOMES:
- B. RUHL PARK TRANSFER TO PARKS & REC. DISTRICT:
- C. NEW WELL:

- X. ANNOUNCEMENTS AND REPORTS:
 - A. MAYOR'S REPORT:
 - B. STAFF REPORT:
 - A. COUNCIL REPORTS:
- XI. MAYOR AND COUNCIL NEW BUSINESS AND NEW INITIATIVES:
- XII. APPROVAL OF VOUCHERS AND CLAIMS:
- XIII. EXECUTIVE SESSION:
- XIV. CONTINUED PUBLIC COMMENTS:
- XV. ADJOURNMENT:

Next meeting – Monday, November 4, 2024 – 6:00 P.M.

Friday October 18, 2024

I, Chen Currier am requesting to fill in for the open position for the Tekoa City Council. I will give my utmost voice for the people of Tekoa.

Chen Currier

Rec'd 10/18

Reid A. Smith
228 S Crosby St #902
Tekoa WA, 99033
509-869-3044

October 17, 2024

To: City Council for Tekoa;

Please accept this as my "Letter of Interest" for the vacant position on the Tekoa City Council. My wife and I have been residents of Tekoa since August 2021. We looked at a couple of homes in Tekoa for a few years before finally finding the one we love. We enjoy the small community feel and being involved in Tekoa's activities.

I work in the Spokane Valley and enjoy the trip back and forth every day viewing the vast scenery the drive provides. I have seen herds of elk, moose, plenty of deer, pheasants and the majestic bald eagles always bring a smile to my face. All of this within a 30-minute drive from the "big" city. Most people are amazed at the animals I see on my way "home". We have lived in five other states and in the middle of Washington and have never seen the diversity that Tekoa has to offer. I want to bring that diversity to the attention of others so that we can make Tekoa great again.

I am retired from the US Air Force. I spent my first four years in Crash Fire and Rescue. I'm also a certified firefighter in S. Carolina. I was a Computer and Switching Systems Specialist for the remaining 11 years. I was approved for an early out under President Clintons force reduction program. I was certified by the USAF as a Non-Commissioned Officer Manager. I completed several courses in leadership, how to train trainers, technical order validation and writing, and certified to be a Quality Inspector. I received an Iraqi Freedom medal for our participation in suppling weather data to all the military forces involved in that campaign. During my military service I received an award as a Top Performer by the Head Quarters Air Force Space Command Operational Readiness Inspection Team and as a Top Performer by the Air Force Space Command Inspector General during a Quality Assessment visit. I was awarded the Air Force Good Conduct Medal several times and the Air Force Commendation Medal for meritorious service.

As you know I record the council meetings for the town's public record and for the residents to watch. I also am the administrator for the Tekoa Face Book page. I will be starting up my morning road reports on our Face Book page once the weather gets bad. I started posting these reports for Tekoa, Latah and Fairfield as a service when we moved here for those early travelers to Spokane and the Valley. I have also been a minister for the past 5 and a half years. My wife is involved with the Empire Theatre and has performed in the last few plays.

I would like to see the council promote the new trail that starts in our town so that we can have more visitors to the area. I am a railroad buff and love seeing that majestic trestle driving into town. My grandchildren know when we are getting close to home when they see it peeking through the hills.

I thank you for your time and consideration for reviewing this letter. I look forward to serving our community. As a reminder I did watch all of the recent Council training videos so I am partly familiar with the position and it's requirements and responsibilities.

Sincerely,



Reid A. Smith

Rec'd 10/17/2024

Rec'd ~ 10/10/24

I AM INTERESTED IN
the VACANT COUNCIL POSITION

509-288-9054

Dan Thomas

City of Tekoa
COUNCIL MEETING MINUTES
Monday – October 7, 2024, 6 P.M.
Tekoa City Hall

- I. CALL TO ORDER:** Mayor Schulz called the meeting to order at 6:00 P.M.
- II. PLEDGE OF ALLEGIENCE:** Mayor Schulz led in the Pledge of Allegiance.
- III. ROLL CALL:**
- MAYOR SCHULZ: present
CM MANDI PRINCE: present
CM MARGIE JAEGER: present
CM PETE MARTIN: present
CM MIKE HALE: present
CM SHELLY AUSMUS: present
CM DAVE TYSZ: present, arrived at 6:07 P.M., during community group comments.
- IV. AGENDA MODIFICATIONS:** C. Jaeger would like to add clarification to Deputy Clerk position posting.
- V. SEPTEMBER 23, 2024, COUNCIL MEETING MINUTES:** CM Ausmus continued public comments, she would like to have the sentence “The council did nothing illegal.” in the continued public comment section. CM Ausmus moved to pass September 23, 2024, council meeting minutes. CM Martin seconded the motion, and the motion passed unanimously.
- VI. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:**
- A. PUBLIC COMMENTS FROM THE AUDIENCE:** Steven Thomas commented on the discussion of the burn pile last meeting and mentioned that he felt he had been silenced. He gave the council some information from AWC re: input from staff. Steven then read a statement.
- B. COMMUNITY GROUP UPDATES:** Tammy Mendoza commented re: the Empire Theatre. The theatre board has decided to not pursue administrating the Tekoa Community Center. She also let the council know there is a music festival, “Wheatstalk,” on Oct. 26, 2024, from 2-10 P.M. Tammy invited the community.
- VII. UNFINISHED BUSINESS:**
- A. CARGO CONTAINER ORDINANCES 895-900 PROPOSAL:** CM Ausmus explained the ordinance additions re: Cargo Containers in the various zoning districts, a definition and the proposed Container Ordinance with requested changes. CM Ausmus moved to approve Ordinances 895-900. CM Martin seconded the motion. There was discussion, particularly

whether animal shelters would be allowed. CM Jaeger, Prince, Ausmus, Martin and Tysz voted yes, and CM Hale abstained.

- B. WATER METER ORDINANCE CLARIFICATION:** CM Ausmus stated that she felt it was sufficient to leave the ordinance as is and revisit the timeframe for water being turned back on. Put timeline back on the agenda. The mayor commented on current turn-on procedures being considerate of time.
- C. BURN PILE:** CM Ausmus does not think the city should charge a fee for the burn pile. She discussed past ideas. There was discussion. CM Ausmus would like the city to do more to keep the burn pile for only the citizens of Tekoa. She would like to see signage, at least. Mayor Schulz let the council know the original arrangement for the cardboard recycling was supposed to generate money; but it wound up costing the city money, hence the \$1/mo. fee that was then transferred to funding the burn pile.

VIII. NEW BUSINESS:

- A. JUB-TIM IKE: WSDOT AIRPORT PROJECT:** Tim Ike updated the council on the airport runway project progress. He went over the numbers for the grant from WSDOT and some match funds from the Port of Whitman. He submitted the Notice of Award, bid numbers, and the Engineering Agreement for Professional Services for JUB to oversee the construction. There was extended discussion.
- B. DOUG PALMER RE: BURN PILE:** Doug Palmer is happy about how the burn pile is running now. He commented on the \$1 month fee. He was unable to find anyone who had any issues with the fee, whether they used the pile or not. He commented on how well the staff works for the city, and he commented on the need to pay the city employees better. He wants to see the city move forward and not lose people. Doug commented on the scuttlebutt about house-buying and how former mayor Jaeger had bought houses when he was mayor. In his opinion, the out-of-town usage of the burn pile is better than it was. He reiterated that the burn pile keeps the city cleaner.
- C. MRSC SMALL WORKS ROSTER RESOLUTION 24-05:** Clerk Evans-Teague explained the need for the city to start using the MRSC state small works, vendor and consultant roster. There was discussion. CM Ausmus moved to approve Resolution 24-05. CM Martin seconded the motion. The motion passed unanimously.
- D. SALARY COMMITTEE RECOMMENDATION:** C. Hale explained the suggestion from the salary committee. There was discussion. The voting will happen in the next meeting.
- E. WATER/SEWER RATES FOR 2025:** The mayor spoke about not raising the sewer rate last year and the choices over the years to not raise water rates. There was discussion. CM Ausmus thought the mayor's suggestion of raising the rate \$2/mo. seemed reasonable. There was discussion. The council would like to talk with Matt Morkert before voting.

- F. AIRPORT LEASES:** CM Hale explained the current situation at the airport, and the requirements for leasehold excise tax to the state. There needs to be an upgrade in all aspects of the airport.
- G. TEMPORARY OFFICE/PUBLIC WORKS HELP:** Clerk Evans-Teague explained the need for office help now that we have no deputy clerk. CM Ausmus moved to approve 3 hours a day for temporary office help at their current rates. CM Hale seconded the motion, and the motion carried unanimously. The mayor let the council know the Triple D Centennial Farms easement work is starting tomorrow. He would like to bring Jeff Latkowski in for up to two weeks at \$24/hr. CM Tysz moved to hire Jeff. CM Martin seconded the motion. The motion passed unanimously.
- H. ETHICS POLICY:** C. Martin introduced an Ethics Code for the City of Tekoa. He would like the council to come back with comments. There was discussion. It will be on the agenda for the next meeting.
- I. DOG LICENSES/TAGS:** CM Ausmus noted that some cities have a one-time fee for dog licenses. She would like the city to go to a one-time fee. She would like the council to think about it. Come back to the next council meeting with suggestions.
- J. CLARIFICATION FOR DEPUTY CLERK JOB:** Clerk/Treasurer Evans-Teague explained the requirement for publishing a wage range and stipend. There was discussion. CM Ausmus moved to establish a range of \$18-24 with a \$500/mo. insurance stipend. CM Martin seconded the motion. CM Hale abstained. CM Prince, Tysz, Ausmus, Jaeger, and Martin voted yes.

IX. ANNOUNCEMENTS AND REPORTS:

- A. MAYOR'S REPORT:** Mayor Schulz reported on the Mayor's Roundtable in Ellensburg and the value it provides. The mayor let the council know that the city still owns Ruhl Park. He will keep the council abreast of how things are going in the research process re: the park.
- B. STAFF REPORT:** None.
- K. COUNCIL REPORTS:** CM Martin reported that he has approval for the interpretive signs at the Palouse to Cascades State Park trailhead. He is meeting with the Parks and Rec. Committee on Oct. 15, 2024, re: placement. The Golf Course Board met, and things are going forward with remodeling plans for the club house. The golf course and clubhouse are owned by the city. CM Hale reported that Small Business Saturday is November 30, 2024. Banner Bank is doing a food drive this month. CM Ausmus reported the Sam Anderson Tree of Giving sign-up is at the high school. CM Ausmus asked for printouts of the final Council Policy and Procedures Manual. That could be done when the ethics code is updated. CM Ausmus mentioned that she would like to be notified about possible events council members can attend. She clarified her stance on development and that she would really like to see a small development of some kind come in that would help Tekoa grow a little.
- X. MAYOR AND COUNCIL NEW BUSINESS AND NEW INITIATIVES:** None.

XI. APPROVAL OF VOUCHERS AND CLAIMS: None.

XII. EXECUTIVE SESSION: None.

XIII. CONTINUED PUBLIC COMMENTS: Todd Jensen spoke about how U-Haul is now selling the container boxes off the back of their trucks. Brad Chandler noted that McDonalds and SEL both have starting wages of \$18/hr. He also mentioned that ethics issues can be clarified by unions. Brad spoke about the poverty statistics put out recently for Whitman County, stating that northern Whitman County is now the least economically viable county in the state. He also stated that in terms of development companies, there is no one who will come in and build less than 100 units. Steve Haxton spoke as a resident about bringing in business or affordable housing. He would like to see Jet A at the airport (Jet fuel). There was discussion. CM Ausmus asked about his suggestions for tiny homes. There was discussion. Tiny homes will be on the next meeting agenda.

XIV. ADJOURNMENT: CM Ausmus moved to adjourn the meeting. C. Hale seconded the motion. The motion passed unanimously. Mayor Schulz adjourned the meeting at 8:18 P.M.

APPROVED:

Roy Schulz - Mayor

ATTEST:

Eliza M. Evans-Teague– Clerk/Treasurer



Diana Dupuis
Director

STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500
TDD Telecommunications Device for the Deaf: 800-833-6388
www.parks.state.wa.us

October 3, 2024

Whitman County
Attn: Planning Commission
310 N Main Street
Colfax, WA 99111

Subject: Notice of Property Acquisition in Whitman County
RCO Grant Agreement #20-1293

Honorable Commissioners:

I am writing to inform you that the Washington State Parks and Recreation Commission (State Parks) was awarded a grant through the Washington Wildlife and Recreation Program (WWRP) to acquire properties throughout the state that are deemed high priority, and must be acted upon quickly, and is an inholding or adjacent to existing State Park land. Property adjacent to Palouse to Cascades State Park Trail in Tekoa, WA has been identified as a priority acquisition property using these grant funds.

RCW 79A.15.110 requires we notify the local legislative body of our intent to acquire the property using a state grant from the WWRP, administered by the Recreation and Conservation Office (RCO). This letter serves as a notification. The statute states the local legislative authority may, at its discretion, submit a letter to the RCO identifying its position regarding the acquisition project. Additionally, RCW 79A.15.010 states we must "confer" with local officials on these acquisitions. Please let me know who the appropriate contact(s) is/are so we may open a dialogue.

Enclosed is a map and details of the property State Parks desires to acquire if mutual agreement with the landowner can be reached. This property is owned by Edward Blaszik, parcels # 117800012060002, 117800012090002, 117800012080001, and 117800012070000.

Please let me know if you have any questions or need additional information about this acquisition proposal. I can be reached at 509-860-7818 or rachel.mazzacavallo@parks.wa.gov.

Sincerely,




A handwritten signature in black ink that reads "Rachel Mazzacavallo".

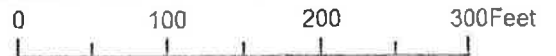
Rachel Mazzacavallo
Property & Acquisition Specialist

Enclosure



Palouse to Cascades
 State Park Trail
 Blazak Property
 Tekoa, WA

-  Park Boundaries
-  Subject Parcel(s)
-  30' Access Easement



NAD83 HARN Washington State Plane South
 Data in these maps were compiled for cartographic purposes. Due to the variability of the source information, the Washington State Parks & Recreation Commission cannot accept responsibility for errors or omissions, and, therefore, there are no warranties which accompany this material.

Suggest Revisions to City of Tekoa Ordinance 2.20.190

Meter – Maintenance and Repair

The department shall maintain and repair all service meters and shall replace meters periodically, when necessary, if rendered unserviceable by ordinary use.

When it has been established through written records and photo documentation that the replacement or repairs to any meter are made necessary by the willful act, neglect or carelessness of the owner or occupant of the premises served, all expenses of such replacement shall be borne by the owner of the premise. The City will pursue compensation in a timely manner not to exceed six months from discovery of the damage, except in extenuating circumstances.

Italics indicate changes and/or additions.

Salary Committee 2025 Proposed Wage and Benefit Options

(1) A \$125/month stipend increase for all for 2025 = **\$30,000/yr** + current wages = **\$254,057.60** Overall a 2.4% increase (*Committee Preferred Option*)

(2) A \$100/month stipend increase for all for 2025 = **\$28,800/yr** + current wages = **\$252,857.60** Overall 1.85% increase

Current stipend per employee is \$500/month for full time employees.
Current total wage + benefits = **\$248,057.60**.

Part time employee – Kevin chose to work with no benefits for 1000 hours @ \$33.09/hr.
He used just over half of those hours in 2024.
He is planning on returning in 2025 at the same hours and wage rate.

NOTE: Annual hourly wages are based on 2080 hours/year. (52 weeks x 40 hours)

City of Tekoa Code of Ethics

Purpose:

The purpose of the City of Tekoa code of ethics is to provide a clear statement of the minimum standards of ethical conduct expected of both city officials and employees and local responsibility for compliance with adopted standards. The City of Tekoa code of ethics contain standards similar to the provision of state statute found in Chapter 42.23 RCW governing the ethical conduct expected of local government officials and employees statewide.

Ethical Standards:

In order to avoid becoming involved or implicated in a conflict of interest or impropriety or just as important, an appearance of conflict of interest or impropriety, public officials and employees shall not:

1. Knowingly use their office or position for personal or family gain or profit: or
2. Use city owned property or services for personal or family gain or profit:
3. Use information acquired in confidence by reason of their official position from a city customer, supplier, lessee or contractor for other than town purposes.

Conflict of Interest:

- (1) Public officials and city employees shall not knowingly engage in activities which are in conflict, or which have the potential to create conflict, with performance of official duties.

Examples of conflicts or potential conflicts of interest include, but are not necessarily limited to, circumstances where a public official or city employee:

- a. Influence the selection or non selection of, or the conduct of business between the city and any entity in which the public official, city employee or their spouses or domestic partners has a financial interest.
 - b. Accepts any retainer, compensation, gift, or anything of value that is contingent upon a specific action or nonaction by the public official or city employee.
 - c. Intentionally uses or discloses information not available to the general public and acquired by reason of his or her official position which benefits himself or herself, family, friends or others.
- (2) Public officials and city employees shall not take part in any council action, as that term defined in Chapter 42.30 RCW, concerning any contract, property, or other matter of any kind, in which the public official , city employee or his or her immediate family has a financial interest, or which otherwise creates a conflict or interest.

(3) Public officials and city employees shall not be deemed to violate subsection (2) of this section when they only have a remote interest in a contract or sale. Public officials and department heads shall disclose the fact and extent of a remote interest for the official minutes of the city council prior to the city council taking any action related to the interest and thereafter all action taken by the city council related to such interest shall be by vote sufficient for the purpose without counting the vote of the public official or town employee having the remote interest.

(4) Members of the city of Tekoa public officials and employees are prohibited from being awarded contracts with the city.

Notwithstanding subsection (4) of this section, public officials and city employees may have a beneficial interest in a contract with the city under the following circumstances:

- a. If an item of business related to the contract comes before the public official or city employees, the official or employee must identify the contract on the record and recuse himself or herself from acting in any way on that item. The individual shall not remain in the meeting room during the discussion of that item; and
- b. The official or employee has not lobbied the city to enter into the contract; and
- c. The official or employee has not influenced city policy with the primary purpose of creating the need for the contract; and
- d. The contract cannot be made by, through or under the supervision of the official or employee, in whole or in part, or for the benefit of his or her office.

Gifts and Gratuities:

Public officials and city employees shall not, directly or indirectly, solicit any gift or accept or receive any gift, weather it be money, services, loan, travel, entertainment, hospitality, promise, or any other form, under the following circumstances:

1. It could be reasonably inferred or expected that the gift was intended to influence them in the performance of their official duties; or
2. The gift was intended to serve as a reward for any official action on their part. Public officials and city employees may accept de minimis gifts such as, but not limited to calendars, coffee mugs, flowers, candy, and other similar items that are given as a customary business practice and have no material significance to the recipient, with such gifts from any one source not to exceed \$100.00 in value in any 12-month period. City employees should report any gift to their immediate supervisor. This section shall not apply to gifts made to the city. All such gifts shall be given to the mayor for official disposition.

Confidential Information- Disclosure prohibited:

Public officials and employees shall not, except as required or reasonably believed to be required for the performance of his/her duties, disclose confidential information gained by reason of his/her official position or use such information for his/her own personal interest. "Confidential information" is all information, whether transmitted orally or in writing, that the employee has been informed, is aware, or has reason to believe is intended to be used only for city purposes, is not intended for public disclosure, or is otherwise of such nature that is not, at the time, a matter of public record or public knowledge. Confidential information includes, but is not limited to, personal information regarding city officials and employees; private financial and other personal information provided by city taxpayers, license holders, contractors, and customers; intelligence and information, including the identity of persons filing complaints; formula assessments, or opinions, and recommendations concerning town policies and actions. Any public official who is uncertain as to whether certain information is confidential should consult the mayor.

Specific complaint against public official or city employee:

- a. Any person may submit a written complaint to the mayor alleging one or more violations of this ethics code by a public official. If said complaint or allegation is against the mayor the complaint shall be submitted to the Deputy Mayor. The allegation shall set forth specific facts with precision and detail, sufficient for a determination of sufficiency by the mayor. Complaints should be signed by the person or persons submitting them, including the submitter's correct name, address at which mail may be personally delivered to the submitter, and the telephone number at which the submitter may be contacted.
- b. The mayor or his/her designee shall inform the council of the complaint and shall submit the complaint to the city council for determination of sufficiency of the complaint within 24 hours of its receipt. Voice mail, e-mail or similar notification of the defendant is acceptable if actual notice is not immediately practicable. A copy of the complaint shall also be sent to the defendant by registered mail within three days of receipt. A complaint cannot be sufficient unless it precisely alleges and describes unjustified acts which constitute a prima facie showing violation of a specified provision or provisions of the code.
- c. The complainant shall have the responsibility for proving the allegations in the complaint by a preponderance of the evidence.
- d. Complaints shall be subject to a one year statute of limitations. The limitations period shall commence from the date that information on completion of the alleged misconduct was reasonably available to the public.
- e. Complaints may be amended as authorized by the decision-maker as justice requires: provided that the time frames of the review process provide the defendant with a fair opportunity to respond.

- f. All public officials and employees, excluding the alleged violator, shall observe strict confidentiality as to the complaint and alleged violator until the review is complete, to the extent that the information is acquired as a result of a person's status as a public official or employee.
- g. In the event the final determination by the city council provides that the individual against whom the complaint has been filed has violated the code of ethics, the council shall convene and render its decision within 30 days of the receipt of said determination unless an extension is requested by the defendant and granted by the council. In the event that the city council members agree by majority vote that one or more of the violations occurred, then as to the violations the city council may take any of the following action by a majority vote of council; provided, that penalties may only be based upon violations alleged in the complaint or amended complaint and not upon other violations discovered during the complaint process.
 - i. Admonition. An admonition shall be a verbal nonpublic statement made by the mayor to the individual.
 - ii. Reprimand. A reprimand shall be administered to the individual by letter.
 - iii. Censure. A censure shall be a written statement administered personally by the individual.

From: John Severinghaus sevhaus@hotmail.com
Subject: Re: Ruhl Park
Date: Oct 10, 2024 at 5:55:25 PM
To: Connie Marsh cmmarsh@me.com

Thank you!

After consulting with my brothers, there are 5 heirs that would have claim. I will try and get ahold of my two nephews, as they're farther, our brother is deceased.

Would you want our statements by email or snail mail.

I'm fine with this transfer as long as the park remains a park. If it doesn't it reverts back to the heirs of George Henry Ruhl, my father.

Thanks

Sent from my iPhone

On Oct 10, 2024, at 5:02 PM, Connie Marsh <cmmarsh@me.com> wrote:

The Tekoa Park and Recreation District #6 would like to have the City of Tekoa transfer the deed for Ruhl Park to them through a quick claim deed. The park district received a \$200,000 grant for improving our parks and pool in Tekoa. We discovered that the City of Tekoa is the official owner not the Park District. We can not utilize grant dollars to place play ground equipment in a park we don't own.

The City of Tekoa has transferred all other parks to the park district, but believe that if they transfer the deed the Ruhl family will take the ground back.

I am asking if the members of the Ruhl family would write a statement that would allow the park district to be the new owner. We have been maintaining and improving Ruhl park up until this time because we were told it was our responsibility.

Sent from my iPhone

From: John Severinghaus sevhaus@hotmail.com
Subject: Ruhl Park Deed
Date: Oct 13, 2024 at 2:37:25 PM
To: cmmarsh@me.com

To: City Council, City of Tekoa, Washington

From: Rebecca Ruhl Severinghaus, heir of George Henry Ruhl
3020 E 34th Ave, Spokane, 99223
509-389-5702

Subject: Ruhl Park Deed

October 12, 2024

As one of George Henry Ruhl's heirs, I am willing to allow the transfer of the deed to the Ruhl Park from the City of Tekoa to Tekoa Park and Recreation District #6, with the stipulation that if the Ruhl Park isn't retained as a park the ownership would revert to the heirs of George Henry Ruhl. I understand that with this transfer the Park District would be the new owner and could continue to maintain and improve the park. I look forward to seeing those improvements.

Thank you for your assistance with this matter.

Sent from my iPad

From: carolandgerryruhl@q.com
Subject: Ruhl Park
Date: Oct 17, 2024 at 3:34:17 PM
To: cmmarsh@me.com

To: City Council, City of Tekoa, Washington

From: Gerald Lee Ruhl
N 4205 Ella
Spokane, Wa. 99212

October 17, 2024

As one of George Henry Ruhl's heirs, I am willing to allow the transfer of the deed to the Ruhl Park from the City Tekoa to the Tekoa Park and Recreation District # 6, with the stipulation that if the Ruhl Park is not retained as a park the ownership would revert to the heirs of George Henry Ruhl. I understand that with this transfer the Park District would be the new owner and would continue to maintain and improve the park. I look forward to seeing these improvements!

Thank you for your assistance with this matter.

Gerald L. Ruhl

From: JaRuhl jmruhl3@yahoo.com
Subject: Ruhl park
Date: Oct 16, 2024 at 12:09:27 PM
To: cmmarsh@me.com

To: City Council, City of Tekoa, Washington

From: Matthew Lawrence Ruhl, heir of George Henry Ruhl
1539 50th st west
Williston, ND 58801

October 16, 2024

As one of George Henry Ruhl's heirs, I am willing to allow the transfer of the deed to the Ruhl Park from the City of Tekoa to Tekoa Park and Recreation District #6, with the stipulation that if the Ruhl Park isn't retained as a park the ownership would revert to the heirs of George Henry Ruhl. I understand that with this transfer the Park District would be the new owner and would continue to maintain and improve the park. I look forward to seeing these improvements!

Thank you for your assistance with this matter.
Matthew L Ruhl

From: Connie Marsh cmmarsh@me.com

Date: Oct 16, 2024 at 4:03:45 PM

To: Connie Marsh cmmarsh@me.com

To: City Council, City of Tekoa, Washington

From: Rebecca Ruhl Severinghaus, heir of George Henry Ruhl

3020 E 34th Ave, Spokane, 99223

509-389-5702

October 12, 2024

As one of George Henry Ruhl's heirs, I am willing to allow the transfer of the deed to the Ruhl Park from the City of Tekoa to Tekoa Park and Recreation District #6, with the stipulation that if the Ruhl Park isn't retained as a park the ownership would revert to the heirs of George Henry Ruhl. I understand that with this transfer the Park District would be the new owner and would continue to maintain and improve the park. I look forward to seeing these improvements!

Thank you for your assistance with this matter.

Matthew Ruhl

Sent from my iPhone

CHECK REGISTER

City Of Tekoa

Time: 14:58:13 Date: 10/21/2024

09/01/2024 To: 09/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1218	09/13/2024	Payroll	1	EFT	DonNell Ellsworth	1,643.59	
1219	09/13/2024	Payroll	1	EFT	Eliza Evans-Teague	2,044.76	
1221	09/13/2024	Payroll	1	EFT	Jessica N. May-Johnson	1,798.37	
1222	09/13/2024	Payroll	1	EFT	Steven Thomas	2,160.24	
1271	09/30/2024	Payroll	1	EFT	DonNell Ellsworth	2,535.90	
1272	09/30/2024	Payroll	1	EFT	Eliza Evans-Teague	3,012.22	
1273	09/30/2024	Payroll	1	EFT	Jessica N. May-Johnson	1,796.47	corrected sick pay for the year
1274	09/30/2024	Payroll	1	EFT	Steven Thomas	2,159.21	
1275	09/30/2024	Payroll	1	EFT	Kevin Turnbough	1,673.04	
1282	09/30/2024	Payroll	1	EFT	Kathleen Houston	303.90	
1292	09/30/2024	Payroll	1	EFT	David E Tysz	36.41	
1317	09/13/2024	Payroll	1	EFT	941 Pmt	2,657.57	941 Deposit for Pay Cycle(s) 09/13/2024 - 09/13/2024
1318	09/30/2024	Claims	1	EFT	Department of Revenue	2,817.84	September 2024 Excise Tax
1319	09/30/2024	Payroll	1	EFT	941 Pmt	5,178.39	941 Deposit for Pay Cycle(s) 09/30/2024 - 09/30/2024
1320	09/30/2024	Payroll	1	EFT	Association Of Washington Cities	840.61	Pay Cycle(s) 09/01/2024 To 09/30/2024 - Life Insurance; Pay Cycle(s) 09/01/2024 To 09/30/2024 - LEOFF Retiree; Pay Cycle(s) 09/01/2024 To 09/30/2024 - AWC-LTD
1321	09/30/2024	Payroll	1	EFT	WA State Support Registry DSHS	177.26	Pay Cycle(s) 09/01/2024 To 09/30/2024 - DSHS
1322	09/30/2024	Payroll	1	EFT	Dept. Of Labor & Industry	5,952.94	3RD Quarter L&I: 07/01/2024 - 09/30/2024
1323	09/30/2024	Payroll	1	EFT	Dept. Of Retirement Sys.	3,262.66	Pay Cycle(s) 09/01/2024 To 09/30/2024 - PERS II; Pay Cycle(s) 09/01/2024 To 09/30/2024 - PERS III
1324	09/30/2024	Payroll	1	EFT	Employment Security Dept PFML	570.31	Pay Cycle(s) 07/01/2024 To 09/30/2024 - PFML
1325	09/30/2024	Payroll	1	EFT	Employment Security Dept.	197.20	3rd Quarter Unemployment: 07/01/2024 - 09/30/2024
1326	09/30/2024	Payroll	1	EFT	Employment Security-WA Cares	625.79	Pay Cycle(s) 07/01/2024 To 09/30/2024 - WA Cares
1220	09/13/2024	Payroll	1	17431	Jeff L. Latkowski	1,154.79	
1232	09/13/2024	Claims	1	17432	95 Tire Pros	271.66	Inv. 56578
1233	09/13/2024	Claims	1	17433	Banner Bank	7,204.91	August 2024 Statement
1234	09/13/2024	Claims	1	17434	Coeur d'Alene Serv. Station Equip.	477.46	Inv. 0100644
1235	09/13/2024	Claims	1	17435	Coleman Oil	979.55	CP-0170503
1236	09/13/2024	Claims	1	17436	Cougar Graphics	28.32	Inv. 2284
1237	09/13/2024	Claims	1	17437	Empire Disposal Inc	15,912.01	August 2024
1238	09/13/2024	Claims	1	17438	Free Press Publishing, Inc.	30.00	Inv. W731
1239	09/13/2024	Claims	1	17439	Hardrock Inc	1,477.30	Inv. 23152
1240	09/13/2024	Claims	1	17440	Kathleen Houston	56.99	Mileage Reimbursement
1241	09/13/2024	Claims	1	17441	JMT Corp	1,461.69	Inv. 102432
1242	09/13/2024	Claims	1	17442	One Call Concepts Inc	10.53	Inv. 4089111
1243	09/13/2024	Claims	1	17443	Oxarc Inc.		duplicate transaction
1244	09/13/2024	Claims	1	17444	Wilbur Ellis Co	653.12	Inv. 16728829
1276	09/30/2024	Payroll	1	17445	Rachelle L. Ausmus	36.41	
1277	09/30/2024	Payroll	1	17446	Michael Bogenreif	398.22	
1278	09/30/2024	Payroll	1	17447	Lydia Fletcher	36.41	
1279	09/30/2024	Payroll	1	17448	Cesilia Gatica	1,189.09	
1280	09/30/2024	Payroll	1	17449	Michael Hale	36.41	
1281	09/30/2024	Payroll	1	17450	Steven W Haxton	449.95	

CHECK REGISTER

City Of Tekoa

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09/01/2024 To: 09/30/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1283	09/30/2024	Payroll	1	17451	Kathleen Houston	825.61	
1284	09/30/2024	Payroll	1	17452	Margie Jaeger	36.41	
1285	09/30/2024	Payroll	1	17453	Josette Love	57.89	
1286	09/30/2024	Payroll	1	17454	Josette Love	238.81	
1287	09/30/2024	Payroll	1	17455	Peter Martin	36.41	
1288	09/30/2024	Payroll	1	17456	Amanda R. Prince	36.39	
1289	09/30/2024	Payroll	1	17457	Armando G Sanchez	1,411.68	
1290	09/30/2024	Payroll	1	17458	Jesus Sanchez	384.93	
1291	09/30/2024	Payroll	1	17459	Roy Schulz	409.63	
1293	09/30/2024	Claims	1	17460	American On-Site Services	110.00	Inv. I43642
1296	09/30/2024	Claims	1	17461	Avista Corp.	7,794.89	September 2024 Statement
1297	09/30/2024	Claims	1	17462	City Of Tekoa	2,321.97	September 2024 W/S/G
1299	09/30/2024	Claims	1	17463	Century West Engineering	3,314.15	
1300	09/30/2024	Claims	1	17464	DonNell Ellsworth	269.21	Mileage reimbursement to conference
1301	09/30/2024	Claims	1	17465	Eliza Evans-Teague	42.19	Mileage reimbursement to POW Q3 ED meeting
1302	09/30/2024	Claims	1	17466	Fisher's Document Systems Inc	56.98	Inv. 37505720
1303	09/30/2024	Claims	1	17467	Fisher's Technology	57.47	Inv. 1384971
1304	09/30/2024	Claims	1	17468	Kathleen Houston	30.00	Mileage reimbursement-samples
1305	09/30/2024	Claims	1	17469	St. Maries Concrete & Materials, Inc.	1,590.00	Inv. 56546, 56548
1306	09/30/2024	Claims	1	17470	Kevin Turnbough	601.95	Mileage reimbursement, WW class in Shelton, WA
1307	09/30/2024	Claims	1	17471	Free Press Publishing, Inc.	59.00	Inv. W744
1308	09/30/2024	Claims	1	17472	BRS Permitting	124.25	Reimbursement for duplicate permit payment made for Charles Hammon.
1309	09/30/2024	Claims	1	17473	John Deere Financial	570.63	Inv. 55955826, 5626667, 5562218
1310	09/30/2024	Claims	1	17474	Patrick Kane Trucking	750.00	Inv. 2465-Hauling Ecology Blocks
1311	09/30/2024	Claims	1	17475	Pioneer Pest Control	161.70	Inv. 8584
1312	09/30/2024	Claims	1	17476	USA Blue Book	78.92	Inv. 00483850
1313	09/30/2024	Claims	1	17477	Bishop Law Office	700.00	October 2024 Legal Retainer
1314	09/30/2024	Claims	1	17478	Ronald G. Anderson	174.70	September 2024 Medical Ins. Premium
1315	09/30/2024	Claims	1	17479	Duane Groom	200.00	September 2024 Contract Sewer Operator
1316	09/30/2024	Claims	1	17480	DonNell Ellsworth	113.82	Telephone reimbursement Feb-Sept. 2024

001 General Fund	47,900.88	
101 Cemetery Department	7,817.60	
104 Streets & Roads	9,674.29	
105 Airport Fund	538.70	
108 Fire Department	678.38	
109 Criminal Justice Fund	949.84	
401 Water Fund	11,338.17	
402 Sewer Fund	13,657.08	
458 DOE WWTP Planning Grant/Loan	3,314.15	
	95,869.09	
		Claims: 50,503.21
		Payroll: 45,365.88

* Transaction Has Mixed Revenue And Expense Accounts

TREASURER'S REPORT

Fund Totals

City Of Tekoa
 Time: 14:57:49 Date: 10/21/2024
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09/01/2024 To: 09/30/2024

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	160,682.31	56,376.41	47,943.57	169,115.15	6,214.67	8,460.54	0.00	183,790.36
101 Cemetery Department	-8,719.66	1,200.00	7,817.60	-15,337.26	2,412.15	4,954.20	0.00	-7,970.91
104 Streets & Roads	28,999.44	1,667.02	9,674.29	20,992.17	6,392.08	719.92	0.00	28,104.17
105 Airport Fund	17,286.62	2,250.64	640.26	18,897.00	61.24	0.00	0.00	18,958.24
108 Fire Department	43,670.37	679.55	678.38	43,671.54	1,908.71	207.63	0.00	45,787.88
109 Criminal Justice Fund	55,714.85	1,392.37	949.84	56,157.38	174.70	775.14	0.00	57,107.22
114 Street Levy Fund	-17,049.24	61.82		-16,987.42	0.00	0.00	0.00	-16,987.42
367 TIB-Maintenance Project	-4,207.36	3,770.41		-436.95	0.00	0.00	0.00	-436.95
401 Water Fund	189,450.96	34,339.65	11,338.17	212,452.44	3,997.87	872.58	0.00	217,322.89
402 Sewer Fund	349,320.81	36,919.09	13,657.08	372,582.82	4,218.27	1,428.41	0.00	378,229.50
406 Sewer Debt Service	9,990.62	0.00		9,990.62	0.00	0.00	0.00	9,990.62
452 Water Reserve	160,215.11	315.13		160,530.24	0.00	0.00	0.00	160,530.24
456 Sewer Reserve Plant Project	220,402.14	433.52		220,835.66	0.00	0.00	0.00	220,835.66
458 DOE WWTP Planning Grant/Loan	0.00	3,314.15	3,314.15	0.00	3,314.15	0.00	0.00	3,314.15
703 Cemetery Endowment	112,646.81	221.57		112,868.38	0.00	0.00	0.00	112,868.38
	1,318,403.78	142,941.33	96,013.34	1,365,331.77	28,693.84	17,418.42	0.00	1,411,444.03

TREASURER'S REPORT

Account Totals

City Of Tekoa

09/01/2024 To: 09/30/2024

Time: 14:57:49 Date: 10/21/2024
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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	416,519.29	140,579.66	96,105.59	460,993.36	0.00	46,112.26	507,105.62
2 SIP Acct 02280	578,551.88	2,485.92	0.00	581,037.80	0.00	0.00	581,037.80
33 Debt Service Sewer - 680060110	9,990.62	0.00	0.00	9,990.62	0.00	0.00	9,990.62
38 US Bank Safekeeping Invest. **	297,016.40	0.00	0.00	297,016.40	0.00	0.00	297,016.40
39 US Bank-Inv. Checking***4734	16,225.59	0.00	32.00	16,193.59	0.00	0.00	16,193.59
999 Petty Cash	100.00	0.00	0.00	100.00	0.00	0.00	100.00
Total Cash:	1,318,403.78	143,065.58	96,137.59	1,365,331.77	0.00	46,112.26	1,411,444.03
	1,318,403.78	143,065.58	96,137.59	1,365,331.77	0.00	46,112.26	1,411,444.03

2024 BUDGET POSITION TOTALS

City Of Tekoa

Months: 01 To: 09

Time: 14:57:05 Date: 10/21/2024

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	810,259.11	676,890.10	83.5%	810,259.11	507,774.95	63%
101 Cemetery Department	77,084.99	79,031.90	102.5%	77,084.99	94,369.16	122%
104 Streets & Roads	204,929.46	160,579.64	78.4%	204,929.46	139,587.47	68%
105 Airport Fund	57,237.46	64,634.94	112.9%	57,237.46	45,737.94	80%
108 Fire Department	53,242.25	60,849.67	114.3%	53,242.25	17,178.13	32%
109 Criminal Justice Fund	88,867.90	90,665.94	102.0%	88,867.90	34,508.56	39%
114 Street Levy Fund	50,000.00	33,012.58	66.0%	50,000.00	50,000.00	100%
366 TIB-Seal Coat Project Fund	176,826.24	0.00	0.0%	176,826.24	0.00	0%
367 TIB-Maintenance Project	5,031.52	3,770.41	74.9%	5,031.52	4,207.36	84%
368 WSDOT-Airport Grant	766,744.04	73,508.91	9.6%	766,744.04	73,508.91	10%
401 Water Fund	398,458.48	390,839.60	98.1%	398,458.48	178,387.16	45%
402 Sewer Fund	711,923.88	676,575.33	95.0%	711,923.88	303,992.51	43%
406 Sewer Debt Service	9,990.62	9,990.62	100.0%	9,990.62	0.00	0%
452 Water Reserve	187,827.00	192,530.24	102.5%	187,827.00	32,000.00	17%
456 Sewer Reserve Plant Project	218,011.00	220,835.66	101.3%	218,011.00	0.00	0%
457 Sewer Lift Station-DOE	632,866.46	632,866.46	100.0%	632,866.46	632,866.46	100%
458 DOE WWTP Planning Grant/Loan	150,000.00	3,314.15	2.2%	150,000.00	3,314.15	2%
703 Cemetery Endowment	111,911.28	112,868.38	100.9%	111,911.28	0.00	0%
	4,711,211.69	3,482,764.53	73.9%	4,711,211.69	2,117,432.76	44.9%