

City of Tekoa
COUNCIL MEETING AGENDA
Tuesday – February 18, 2025
Meeting time –6:00 p.m.
Tekoa City Hall

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIENCE:

III. ROLL CALL:

MAYOR SCHULZ:

CM DAN THOMAS:

CM MARGIE JAEGER:

CM PETE MARTIN:

CM MIKE HALE:

CM SHELLY AUSMUS:

CM DAVE TYSZ:

CM CHERI CURRIER:

IV. AGENDA MODIFICATIONS:

V. FEBRUARY 3, 2025, COUNCIL MEETING MINUTES:

VI. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:

A. PUBLIC COMMENTS FROM THE AUDIENCE:

B. COMMUNITY GROUP UPDATES:

VII. UNFINISHED BUSINESS:

A. ETHICS POLICY:

B. HARASSMENT POLICY:

C. TINY HOMES:

D. ADD DRUG TESTING TO THE PERSONNEL POLICY

E. COMMUNITY SURVEY QUESTIONS

VIII. NEW BUSINESS:

A. VC3-CYBERSECURITY:

B. APPROVE JUB FUNDING REQUEST:

C. FINAL ACCEPTANCE OF TIB SCRUB SEAL PROJECT:

VIII. ANNOUNCEMENTS AND REPORTS:

A. MAYOR'S REPORT:

B. STAFF REPORT:

C. COUNCIL REPORTS & COMMENTS:

X. APPROVAL OF VOUCHERS AND CLAIMS:

XI. EXECUTIVE SESSION:

XII. CONTINUED PUBLIC COMMENTS:

XIII. ADJOURNMENT:

Next meeting – Tuesday, March 3, 2025 – 6:00 P.M.

Agenda

City of Tekoa
COUNCIL MEETING MINUTES
Monday – February 3, 2025, 6 P.M.
Tekoa City Hall

- I. CALL TO ORDER:** Mayor Schulz called the meeting to order at 6:00 P.M.
- II. PLEDGE OF ALLEGIANCE:** Mayor Schulz led in the Pledge of Allegiance.
- III. ROLL CALL:**
- MAYOR SCHULZ:** Present.
CM MARGIE JAEGER: Present.
CM PETE MARTIN: Present.
CM MIKE HALE: Present
CM SHELLY AUSMUS: Present.
CM DAVE TYSZ: Present.
CM CHERI CURRIER: Present.
- IV. AGENDA MODIFICATIONS:** CM Ausmus suggested moving all our guest speakers first in the new business order. CM Martin would like to add the Tekoa Golf Course after the Port of Whitman item. CM Ausmus would like to address cargo container follow-up during reports. The mayor would like to revisit the city dumpster vote from the previous meeting.
- V. JANUARY 22, 2025, COUNCIL MEETING MINUTES:** CM Ausmus would like to add a clarification that the council goes into Executive Session to discuss qualifications and does not vote or do a straw vote in executive session. CM Martin moved to accept January 22, 2025, minutes as amended. CM Hale seconded the motion. The motion passed unanimously.
- VI. PUBLIC COMMENTS, PUBLIC HEARINGS AND CORRESPONDENCE:** Clerk/Treasurer Evans-Teague read the correspondence from Kyle Dombroski re: dogs and the manner in which they are regulated. CM Ausmus clarified the code enforcement officer should enforce the ordinances and that council members should be notified if the nature of the correspondence is “attacking.” CM Currier explained the measures she has taken to contain her dogs and the nature of the remarks that she feels are bullying.
- A. PUBLIC COMMENTS FROM THE AUDIENCE:** None.
- B. COMMUNITY GROUP UPDATES:** None.
- VII. UNFINISHED BUSINESS:**
- A. ETHICS POLICY:** Atty. Hanson presented the ordinance he modelled after City of Pullman’s ethics policy. The council will review it. There was discussion.
- B. HARASSMENT POLICY:** Atty. Hanson asked if the personnel policy has a harassment section already. There was discussion.

- C. TINY HOMES:** Atty. Hanson looked at the zoning code to see if it would allow for tiny homes. He thinks it would be better to define tiny homes in the ordinance. CM Ausmus suggested bringing ideas for tiny homes to a public meeting. There was discussion. The mayor discussed a housing publication that addressed tiny homes issues.
- D. CITY DUMPSTER:** Mayor Schulz noted the motion in the last meeting was done incorrectly. He believes there was a conflict of interest, so the motion needs to be corrected. CM Jaeger moved to open the dumpster for public use at the city the day before pickup. CM Martin seconded the motion. CM Thomas voted no. CMs Jaeger, Martin, Hale, Ausmus, Tysz and Currier voted yes. The motion passed.

VIII. NEW BUSINESS:

- A. PORT OF WHITMAN-KARA RIEBOLD:** Kara Riebold presented what the Port is currently doing all across the county.
- B. PINE CREEK CONSERVATION DISTRICT:** Josilyn Watson explained how the Pine Creek Conservation District is active here in Tekoa and what they do with natural resources in aiding agriculture and communities. She explained some of the activities in which the district is currently engaged, both education and wildfire preparedness. There was extended discussion and interaction.
- C. GOLF COURSE:** CM Martin informed the council re: the Golf Course Clubhouse upgrade. The current thought is to remodel instead of demolishing the clubhouse and starting over. So, the plan, design and remodel estimates need to be obtained. The goal is to have a plan by late spring or early summer. The meeting will be at either C&Ds or city hall council chambers on Feb. 10, 2025, at 6:30 P.M.
- D. COMMUNITY CLEAN UP:** CM Ausmus is looking into this, but the spring clean-up dates have not been announced by Whitman County Landfill, yet.
- E. CRISTY MOORE-10 YEAR LEASE REQUEST-BLDG. G:** Clerk/Treasurer Evans-Teague explained Cristy Moore would like to extend her hangar lease to a ten-year lease with a ten-year option. CM Hale recommended the council accept the terms. CM Ausmus moved to approve the 10-year lease with a ten-year option request for Hangar G with a start date of January 1, 2025. CM Tysz seconded the motion, and the motion passed unanimously.
- F. COMMUNITY SURVEY QUESTIONS:** Mayor Schulz mentioned the survey questions, including tiny homes, cargo containers, etc. CM Ausmus suggested that the public be invited to one of both meetings in March to comment on tiny homes. The council will have a chance to submit questions to include in the survey. CM Tysz mentioned the railroad property for the survey. Questions should be submitted to city hall by Feb. 20th.
- G. ADD DRUG TESTING TO THE PERSONNEL POLICY:** Steven Thomas explained that he would like to see random or prescribed drug testing added to our personnel manual. Atty. Hanson said to be careful about random drug testing. He suggested it should be narrowly interpreted. There was discussion about what kind of guidelines apply; federal, state, etc. Atty Hanson would need specific guidance to help craft a policy.
- H. APPROVE CENTURY WEST PAYMENT FOR DOE WWTP PLANNING:** The clerk explained the engineering invoices for July-October 2024. CM Tysz moved to approve payment. CM Hale seconded the motion. The motion passed unanimously.

- I. ELECTION OF MAYOR PRO TEM AND FINANCE OFFICER:** CM Tysz nominated Mike Hale for finance officer. The council voted unanimously to approve CM Hale as the financial officer. CM Martin nominated CM Tysz for deputy mayor. The council voted unanimously to approve CM Tysz for deputy mayor.

IX. ANNOUNCEMENTS AND REPORTS:

- A. MAYOR'S REPORT:** Mayor Schulz reported on the Mayor's Round Table. The mayors specifically discussed the OPMA (Open Public Meetings Act), EMT requirements, CDL requirements, and line-item budget requests for the sewer project. There was discussion about the future of infrastructure funding. CM Ausmus clarified if there was progress on the PRA rules. Mayor Schulz had not seen anything new regarding PRAs.
- B. STAFF REPORT:** Clerk/Treasurer Evans-Teague reported that audit corrections will be finished by Friday and that the SAO will then issue an opinion on the audit.
- C. COUNCIL REPORTS & COMMENTS:** CM Hale will go to the Chamber of Commerce meeting on Friday. CM Ausmus asked if there was another step to completing the cargo container ordinances. She also asked for the most recently passed ordinances to be put on the website. CM Ausmus asked some questions about cargo container regulations and their enforcement. CM Ausmus also asked about permits for containers. CM Ausmus asked about the old city hall-upper unit and said they would like a new copy of the Council Policies and Procedures for each member. The mayor reminded the new council members to take the new council member training. The clerk will let them know the upcoming dates.

X. APPROVAL OF VOUCHERS AND CLAIMS: None.

XI. EXECUTIVE SESSION: None.

XII. CONTINUED PUBLIC COMMENTS: Todd Jensen asked about the dumpster opening times. Nancy Thorson clarified the definition ADUs.

XIII. ADJOURNMENT: CM Ausmus moved to adjourn the meeting. CM Martin seconded the motion. The motion passed unanimously. Mayor Schulz adjourned the meeting at 8:12 P.M.

APPROVED:

Roy Schulz - Mayor

ATTEST:

Eliza M. Evans-Teague - Clerk/Treasurer

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF TEKOA, Washington adopting Chapter 1.05 "CODE OF ETHICS" thereby establishing standards of ethical conduct expected by City Officials and Employees of the City of Tekoa.

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEKOA AS FOLLOWS:

Section 1: The following chapter is hereby adopted as Tekoa municipal code chapter 7.30 the following:

CODE OF ETHICS

Sections:

1.05.010- Declaration of Policy.

1.05.020- Code of Ethics.

1.05.030- Disclosure and Reporting of Conflicts of Interest.

1.05.010 – Declaration of Policy: High moral and ethical standards among public officials and public employees are essential to gain and maintain the confidence of the public because such confidence is essential to the conduct of free government. Public officials and public employees are agents of the people and hold their positions for the benefit of the people. The proper operation of democratic government requires that public officials and employees be independent and impartial when establishing policy and that their positions never be used for personal gain. A code of ethical conduct is necessary for the guidance of public officials where conflicts do occur as well as to prevent conflicts of interest.

1.05.020- Code of Ethics: The purpose of the code of ethics is to assist City officials and employees to establish guidelines to govern their own conduct as it relates to official City business. The code is also intended to help develop traditions of responsible public service. This code shall apply to all City Council, Planning Commission, and other City Boards and Commissions members, as well as all City employees and appointed officers. An official or employee shall be deemed to have violated this code if they:

- (1) Receive or has any financial interest in any sale to or by the City of any service or property when such financial interest was received with the prior knowledge that the City intended to purchase such property or obtain such service;**
- (2) Accept or seek for others any service, information, or thing of value on more favorable terms than those granted to the public generally from any person, firm, or corporation having dealings with the City;**
- (3) Accept any material gift or favor from any person, firm, or corporation having any dealings with the City if they know or have reason to know that it was intended to obtain special consideration;**

(4) Influence the selection of or the conduct of business with a corporation, person, or firm having business with the City if they personally or through household relatives have a financial interest in or with the corporation, person, or firm;

(5) Is an employee, officer, partner, director, or consultant of any corporation, firm, or person having business with the City, unless they have disclosed such relationship as provided by this chapter; provided, that nothing herein shall be deemed to apply to consultants who render professional advice to corporations, firms or persons on matters unrelated to the business with the City. This provision shall not apply if the official or employee disqualifies themselves from all participation in the City business with the corporation, firm, or person;

(6) Engage in or accepts private employment or renders services for the private industry when such employment or service is incompatible with the proper discharge of their official duties, would impair their independence of judgment or action in the performance of their official duties, or would require or induce them to disclose confidential information acquired by reason of their official position;

(7) Appear on behalf of a private interest before any regulatory or governmental agency against the interest of the City or represents a private interest in any action or proceeding against the interest of the City in any litigation to which the City is a party, unless they have a personal interest and this personal interest has been disclosed to the regulatory governmental agency. A City Councilmember may appear before regulatory governmental agencies on behalf of constituents in the course of their duties as a representative of the electorate or in the performance of public or civic obligations; however, no official or employee shall accept a retainer or compensation that is contingent upon a specific action by a City agency;

(8) Directly or indirectly possess a substantial or controlling interest in any business entity which conducts business or contracts with the City or in selling real estate, materials, supplies, or services to the City without disclosing such interest as provided by this chapter. An interest is not a substantial interest if such interest does not exceed one-tenth of one percent of the outstanding securities of the business concern; or, if the interest is an unincorporated business concern, one percent of the net worth of such concern, or the financial interest of a corporation, person or firm does not exceed five percent of the net worth of the employee and their household relatives;

(9) As a City Councilmember, has a financial or other private interest in any legislation or other matters coming before the council and fails to disclose such an interest on the records of the City Council. This provision shall not apply if the City Councilmember disqualifies themselves from voting by stating the nature and extent of such interest. Any other official or employee who has a financial or other private interest and who participates in discussion with or gives an official opinion to the City Council and fails to disclose on the records of the City Council the nature and extent of such interest is in violation of this chapter;

(10) Violate any provision of Chapter 42.20 or 42.23 RCW;

(11) Violate the appearance of fairness doctrine in Chapter 42.36 RCW

1.05.030- Disclosure and Reporting of Conflict of Interest:

(1) Upon accepting a position with the City of Pullman as an employee, officer, elected or appointed official, or agent, it is the responsibility of the individual to immediately disclose any potential, real, or apparent conflicts of interest to the City Administrator or designee.

(2) All City of Tekoa employees, officers, elected or appointed officials, or agents, during the course of their affiliation with the City of Tekoa, shall take steps to avoid the appearance of a conflict of interest and shall report any potential conflict immediately to the City Administrator or designee for appropriate action. It is the responsibility of all individuals and vendors associated with the City of Tekoa to report any activity that is suspected to be in violation of the basic principles of this Code of Ethics.

Section 2: This ordinance shall be in full force and effect five days after it or a summary thereof, is published in the official newspaper of the City of Tekoa as required by law.

ADOPTED this ____ day of _____, 2025. By the City Council of the City of Tekoa.

Mayor

ATTEST:

Clerk- Treasurer

Approved as to form:

Eric S. Hanson, Town Attorney

Tekoa Budget

VC3 SOLUTIONS



VC3 Solution	Units	Monthly Price Per Unit	Total Monthly Price	One Time Fees (If Applicable)
Cyber Aware Essentials	13	\$1.50	\$19.50	
Endpoint Protect (Included with Muni-Essentials)	5	\$15.99	\$79.95	
Data Backup & Disaster Recovery - Per Workstation	2	\$56.99	\$113.98	

TERM = 36 MONTHS

TOTAL MONTHLY FEES = \$213.43

TOTAL ONE TIME FEES = \$0

VC3 Solution	Units	Monthly Price Per Unit	Total Monthly Price	One Time Fees (If Applicable)
Muni-Essentials-Monitor-PC	5	\$28.20	\$141.00	\$141.00
Cyber Aware Essentials	13	\$1.50	\$19.50	
Endpoint Protect (Included with Muni-Essentials)	5	\$0	\$0	
Data Backup & Disaster Recovery - Per Workstation	2	\$56.99	\$113.98	

TERM = 36 MONTHS

TOTAL MONTHLY FEES = \$274.48

TOTAL ONE TIME FEES = \$141.00

VC3 Solution	Units	Monthly Price Per Unit	Total Monthly Price	One Time Fees (If Applicable)
Muni-Essentials-Respond-PC	5	\$86.18	\$430.90	\$430.90
Cyber Aware Essentials	13	\$1.50	\$15.00	
Endpoint Protect (Included with Muni-Essentials)	5	\$0	\$0	
Data Backup & Disaster Recovery - Per Workstation	2	\$19.00	\$38.00	

TERM = 36 MONTHS

TOTAL MONTHLY FEES = \$488.40

TOTAL ONE TIME FEES = \$430.90



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE LANGDON GROUP



GATEWAY MAPPING INC.

Invoice

City of Tekoa
PO Box 927
419 N. Washington
Tekoa, WA 99033

February 4, 2025
Project No: 45-24-025
Invoice No: 0181331

Project 45-24-025 Tekoa/Willard Field Pavement Rehabilitation 4/22 Construction
Professional Services from December 1, 2024 to February 1, 2025

Task 001 Project Management

Professional Personnel

	Hours	Rate	Amount	
Project Accountant - Senior	.40	123.00	49.20	
Assistant Project Manager	2.00	215.00	430.00	
Program Manager	1.00	240.00	240.00	
Totals	3.40		719.20	
Total Labor				719.20
		Total this Task		\$719.20

Billing Limits	Current	Prior	To-Date	
Total Billings	719.20	7,894.27	8,613.47	
Limit			84,900.00	
Remaining			76,286.53	
		Total this Invoice		\$719.20

Billings to Date	Current	Prior	Total	Received
	719.20	7,894.27	8,613.47	7,894.27

(Note: Clients will be charged 5% for credit card payments.)


Tim Ike, P.E., Project Manager

February 14, 2025

City of Tekoa
419 N Washington Avenue
Tekoa, WA 99033

Attention: Mayor Roy Schultz and City Council

Regarding: TIB Scrub Seal Project

Dear Mayor Schultz,

Century West Engineering has completed our review and final inspection of the above referenced project and concur that the project is complete and acceptable. Based on our review we recommend that the City accepts the project.

In accordance with the signed agreement, the correction period (guarantee) is two years and commences on the date of substantial completion, identified as October 4, 2024. Please contact our office if any defects appear within a two year period.

The Notice of Completion of Public Works Project form will be sent to you once all necessary information is received from Department of Labor and Industries. Please let us know when the City Council has formally accepted the project.

Please call if you have any questions regarding this review.

Sincerely,

CENTURY WEST ENGINEERING CORPORATION



Matt Morkert, P.E.
Vice President

CHECK REGISTER

City Of Tekoa

Time: 16:07:04 Date: 02/14/2025

01/01/2025 To: 01/31/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
23	01/15/2025	Payroll	1	EFT	Eliza Evans-Teague	2,093.71	
24	01/15/2025	Payroll	1	EFT	Nicole S. Hughes	1,842.75	
26	01/15/2025	Payroll	1	EFT	Jessica N. May-Johnson	1,836.60	
27	01/15/2025	Payroll	1	EFT	Steven Thomas	2,201.46	
28	01/15/2025	Payroll	1	EFT	941 Pmt	2,575.12	941 Deposit for Pay Cycle(s) 01/15/2025 - 01/15/2025
91	01/31/2025	Payroll	1	EFT	DonNell Ellsworth	59.71	
94	01/31/2025	Payroll	1	EFT	Kathleen Houston	150.12	
100	01/31/2025	Payroll	1	EFT	David E Tysz	36.34	
103	01/31/2025	Payroll	1	EFT	Eliza Evans-Teague	2,092.93	
104	01/31/2025	Payroll	1	EFT	Nicole S. Hughes	1,822.41	
105	01/31/2025	Payroll	1	EFT	Jessica N. May-Johnson	1,836.17	
106	01/31/2025	Payroll	1	EFT	Steven Thomas	2,201.04	
107	01/31/2025	Payroll	1	EFT	941 Pmt	3,072.58	941 Deposit for Pay Cycle(s) 01/31/2025 - 01/31/2025
169	01/14/2025	Payroll	1	EFT	Dept. Of Labor & Industry		Posted on wrong date
170	01/31/2025	Payroll	1	EFT	Association Of Washington Cities	922.43	Pay Cycle(s) 01/01/2025 To 01/31/2025 - Life Insurance; Pay Cycle(s) 01/01/2025 To 01/31/2025 - LEOFF Retiree; Pay Cycle(s) 01/01/2025 To 01/31/2025 - AWC-LTD
171	01/31/2025	Payroll	1	EFT	WA State Support Registry DSHS	177.26	Pay Cycle(s) 01/01/2025 To 01/31/2025 - DSHS
172	01/31/2025	Payroll	1	EFT	Dept. Of Retirement Sys.	3,288.46	Pay Cycle(s) 01/01/2025 To 01/31/2025 - PERS II; Pay Cycle(s) 01/01/2025 To 01/31/2025 - PERS III
25	01/15/2025	Payroll	1	17643	Jeff L. Latkowski	53.47	
33	01/15/2025	Claims	1	17644	Anatek Labs Inc	80.00	2501282
34	01/15/2025	Claims	1	17645	AWC	511.00	2025 Annual Membership
35	01/15/2025	Claims	1	17646	AWC RMSA	73,433.00	2025 AWC RMSA Risk Assessment premium
36	01/15/2025	Claims	1	17647	Eliza Evans-Teague	60.00	Mileage Reimbursement-2 trips
37	01/15/2025	Claims	1	17648	Evergreen Rural Water Of WA	599.25	2025 Enhanced Membership
38	01/15/2025	Claims	1	17649	JMT Corp	2,590.30	Inv. 102615
39	01/15/2025	Claims	1	17650	JUB Engineers Inc	1,580.40	Inv. 0179565
40	01/15/2025	Claims	1	17651	State Auditors Office	11,545.30	Inv. L165669
41	01/15/2025	Claims	1	17652	Free Press Publishing, Inc.	184.00	W838, W839
42	01/15/2025	Claims	1	17653	DBA Municipal Impact Immense Impact, LLC	737.00	Inv. 21-1006MTP
43	01/15/2025	Claims	1	17654	Springbrook Holding Co LLC	12,271.55	Inv. B002016
44	01/15/2025	Claims	1	17655	WABO-Washington Assoc. Bldg. Officials	109.00	Inv. 19091
45	01/15/2025	Claims	1	17656	Whitman County Auditor	628.00	2024 Election Costs
57	01/15/2025	Claims	1	17665	Dept Of Ecology Cashiering Section	27,618.50	EL210290/#1 WQC-2021-CiTeko-00177
68	01/15/2025	Claims	1	17667	EWFOA Treasurer	40.00	2025 Membership
88	01/31/2025	Payroll	1	17668	Rachelle L. Ausmus	36.34	
89	01/31/2025	Payroll	1	17669	Michael Bogenreif	395.89	
90	01/31/2025	Payroll	1	17670	Cherleen Currier	36.34	
92	01/31/2025	Payroll	1	17671	Michael Hale	36.34	
93	01/31/2025	Payroll	1	17672	Steven W Haxton	447.98	
95	01/31/2025	Payroll	1	17673	Margie Jaeger	36.34	
96	01/31/2025	Payroll	1	17674	Peter Martin	36.34	

CHECK REGISTER

City Of Tekoa

Time: 16:07:04 Date: 02/14/2025

01/01/2025 To: 01/31/2025

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
97	01/31/2025	Payroll	1	17675	Armando G Sanchez	359.77	
98	01/31/2025	Payroll	1	17676	Roy Schulz	408.82	
99	01/31/2025	Payroll	1	17677	Daniel Thomas	36.34	
101	01/31/2025	Payroll	1	17678	Dana Wilkinson	44.16	
102	01/31/2025	Payroll	1	17679	Dana Wilkinson	103.03	
113	01/31/2025	Claims	1	17680	Avista Utilites	8,788.21	January 2025 Statement
114	01/31/2025	Claims	1	17681	Bishop Law Office	700.00	February 2025 Legal Retainer
115	01/31/2025	Claims	1	17682	City Of Tekoa	1,400.37	January 2025 W/S/G
116	01/31/2025	Claims	1	17683	Dept Of Ecology Cashiering Section	12,864.80	L1400006/#20
117	01/31/2025	Claims	1	17684	Fisher's Technology	62.29	Inv. 1446060
118	01/31/2025	Claims	1	17685	Fisher's Technology	148.63	Inv. 38445106
119	01/31/2025	Claims	1	17686	Free Press Publishing, Inc.	40.00	2025 Newspaper of Record Subscription
120	01/31/2025	Claims	1	17687	Kathleen Houston	60.00	Mileage Reimbursement, lab samples (2)
121	01/31/2025	Claims	1	17688	International Institute Of	195.00	Membership
122	01/31/2025	Claims	1	17689	John Deere Financial	38.11	Inv. 5833672
123	01/31/2025	Claims	1	17690	Oxarc Inc.	1,429.65	Inv. 32249970
124	01/31/2025	Claims	1	17691	Pape Machinery	791.88	Inv. 15837039
125	01/31/2025	Claims	1	17692	Roy Schulz	520.80	Mileage Reimbursement, Mayor's Roundtable and POW ADO Quarterly meeting
126	01/31/2025	Claims	1	17693	USA Blue Book	121.00	Inv. 00595586, 00598125
127	01/31/2025	Claims	1	17694	Whitman County Auditor	303.50	Lien Release, Broadbent/Lee-515 N. Washington St.
140	01/31/2025	Claims	1	17695	Ronald G. Anderson	185.00	January 2025 Medical Ins. Premium
141	01/31/2025	Claims	1	17696	Kevin Turnbough	400.00	January 2025 Contract Water and Sewer Operator

001 General Fund	36,546.58
101 Cemetery Department	5,378.43
104 Streets & Roads	20,868.87
105 Airport Fund	2,192.41
108 Fire Department	5,422.62
109 Criminal Justice Fund	1,041.10
368 WSDOT-Airport Grant	1,501.38
401 Water Fund	31,767.79
402 Sewer Fund	83,557.61

	Claims:	160,036.54
188,276.79	Payroll:	28,240.25

TREASURER'S REPORT

Fund Totals

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	204,027.56	32,387.82	36,703.49	199,711.89	4,748.23	5,397.88	0.00	209,858.00
101 Cemetery Department	80,718.91	15,519.00	5,378.43	90,859.48	1,116.84	0.00	0.00	91,976.32
104 Streets & Roads	29,474.87	17,117.71	20,688.87	25,903.71	4,540.54	194.36	0.00	30,638.61
105 Airport Fund	22,676.45	2,462.85	2,287.24	22,852.06	113.39	0.00	0.00	22,965.45
108 Fire Department	36,298.09	952.30	5,422.62	31,827.77	1,249.62	499.96	0.00	33,577.35
109 Criminal Justice Fund	32,215.29	1,988.79	1,041.10	33,162.98	185.00	856.10	0.00	34,204.08
114 Street Levy Fund	0.00	175.58		175.58	0.00	0.00	0.00	175.58
368 WSDOT-Airport Grant	0.00	1,501.38	1,501.38	0.00	0.00	0.00	0.00	0.00
401 Water Fund	145,221.87	24,700.10	31,767.79	138,154.18	1,943.83	498.81	0.00	140,596.82
402 Sewer Fund	391,300.00	39,258.60	83,557.61	347,000.99	18,002.35	577.56	0.00	365,580.90
406 Sewer Debt Service	9,990.62	0.00		9,990.62	0.00	0.00	0.00	9,990.62
452 Water Reserve	146,132.56	251.65		146,384.21	0.00	0.00	0.00	146,384.21
456 Sewer Reserve Plant Project	222,776.88	383.63		223,160.51	0.00	0.00	0.00	223,160.51
703 Cemetery Endowment	119,693.12	0.00		119,693.12	0.00	0.00	0.00	119,693.12
	1,440,526.22	136,699.41	188,348.53	1,388,877.10	31,899.80	8,024.67	0.00	1,428,801.57

TREASURER'S REPORT Account Totals

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	540,462.38	135,238.59	189,018.53	486,682.44	0.00	39,924.47	526,606.91
2 SIP Acct 02280	572,171.73	2,162.82	0.00	574,334.55	0.00	0.00	574,334.55
33 Debt Service Sewer - 680060110	9,990.62	0.00	0.00	9,990.62	0.00	0.00	9,990.62
38 US Bank Safekeeping Invest. **	297,016.40	0.00	0.00	297,016.40	0.00	0.00	297,016.40
39 US Bank-Invt. Checking***4734	20,785.09	0.00	32.00	20,753.09	0.00	0.00	20,753.09
999 Petty Cash	100.00	0.00	0.00	100.00	0.00	0.00	100.00
Total Cash:	1,440,526.22	137,401.41	189,050.53	1,388,877.10	0.00	39,924.47	1,428,801.57
	1,440,526.22	137,401.41	189,050.53	1,388,877.10	0.00	39,924.47	1,428,801.57

2024 BUDGET POSITION TOTALS

City Of Tekoa

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	809,259.11	865,460.24	106.9%	809,259.11	662,851.66	82%
101 Cemetery Department	181,134.51	181,162.22	100.0%	166,634.51	100,806.70	60%
104 Streets & Roads	204,576.45	206,216.50	100.8%	204,576.45	177,033.45	87%
105 Airport Fund	57,237.46	69,858.58	122.1%	57,237.46	47,182.13	82%
108 Fire Department	53,242.25	62,024.53	116.5%	53,242.25	25,726.44	48%
109 Criminal Justice Fund	88,867.90	95,614.33	107.6%	88,867.90	63,399.04	71%
114 Street Levy Fund	50,000.00	50,000.00	100.0%	50,000.00	50,000.00	100%
366 TIB-Seal Coat Project Fund	176,826.24	150,659.24	85.2%	176,826.24	150,659.24	85%
367 TIB-Maintenance Project	5,031.52	3,770.41	74.9%	5,031.52	3,770.41	75%
368 WSDOT-Airport Grant	766,744.04	79,507.09	10.4%	766,744.04	79,507.09	10%
401 Water Fund	398,458.48	482,144.75	121.0%	384,458.48	337,301.18	88%
402 Sewer Fund	711,923.88	781,546.19	109.8%	690,923.88	391,153.67	57%
406 Sewer Debt Service	9,990.62	9,990.62	100.0%	9,990.62	0.00	0%
452 Water Reserve	187,827.00	193,892.56	103.2%	187,827.00	47,760.00	25%
456 Sewer Reserve Plant Project	218,011.00	222,776.88	102.2%	218,011.00	0.00	0%
457 Sewer Lift Station-DOE	632,866.46	632,866.46	100.0%	632,866.46	632,866.46	100%
458 DOE WWTP Planning Grant/Loan	150,000.00	3,314.15	2.2%	150,000.00	3,314.15	2%
703 Cemetery Endowment	111,911.28	119,693.12	107.0%	111,911.28	0.00	0%
	4,813,908.20	4,210,497.87	87.5%	4,764,408.20	2,773,331.62	58.2%