

# APPLICATION FOR EMPLOYMENT

City of Tekoa  
P.O. Box 927  
Tekoa, Washington 99033  
Telephone 509 284-3861 Fax 509-284-3590

POSITION APPLYING FOR \_\_\_\_\_

\*\*\*An Equal Opportunity/Affirmative Action Employer\*\*\*

## PERSONAL

NAME			DATE
LAST	FIRST	MIDDLE INITIAL	
ADDRESS			SOCIAL SECURITY NUMBER
CITY	STATE	ZIP	TELEPHONE

## EDUCATION

SCHOOL	ADDRESS	COURSE OF STUDY	DIPLOMA/DEGREE
HIGH SCHOOL			
COLLEGE/UNIVERSITY			
TRADE			
OTHER			

## COMPLETE IF YOU HAVE SERVED IN THE MILITARY

BRANCH OF SERVICE	DATES OF DUTY	RANK AT DISCHARGE	HONORABLE DISCHARGE
			<input type="checkbox"/> YES <input type="checkbox"/> NO

## REFERENCES (other than relatives and former employers)

NAME	ADDRESS	TELEPHONE

## POSITION INFORMATION

POSITION APPLIED FOR	DATE AVAILABLE	SCHEDULE DESIRED
		<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME
HOW DID YOU HEAR ABOUT THIS POSITION?	HRS/DAYS UNABLE TO WORK	

## SPECIAL SKILLS OR TRAINING

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**EMPLOYMENT (Start with most recent)**

COMPANY	ADDRESS	TELEPHONE
DUTIES	FROM MONTH/YEAR	TO MONTH/YEAR
JOB TITLE	SUPERVISOR	

REASON FOR LEAVING (Please check if you do not want us to contact this employer)

COMPANY	ADDRESS	TELEPHONE
DUTIES	FROM MONTH/YEAR	TO MONTH/YEAR
JOB TITLE	SUPERVISOR	

REASON FOR LEAVING

COMPANY	ADDRESS	TELEPHONE
DUTIES	FROM MONTH/YEAR	TO MONTH/YEAR
JOB TITLE	SUPERVISOR	

REASON FOR LEAVING

**ALL APPLICANTS MUST COMPLETE AND SIGN BELOW**

Answer YES or NO to each listed item. If the answer is YES to any item, explain indicating the charge of finding, the date and the court(s) involved.

**HAVE YOU EVER BEEN:**

**A. CONVICTED OF ANY CRIME AGAINST PERSONS (Reckless endangerment; simple first, second, or third degree assault; unlawful imprisonment; communicating with a minor; first degree promoting prostitution; vehicular homicide; incest; indecent liberties; first, second and third degree burglary; first degree arson; first and second degree robbery; first, second or third degree statutory rape; aggravated murder; first or second degree murder; first or second degree kidnapping.)**

✓ **NO** \_\_\_\_\_ **YES** \_\_\_\_\_ **EXPLAIN:** \_\_\_\_\_

**B. FOUND IN ANY DEPENDENCY ACTION BY A COURT IN A DOMESTIC RELATIONS PROCEEDING OR IN ANY DISCIPLINARY BOARD FINAL DECISION TO HAVE SEXUALLY ASSAULTED OR EXPLOITED ANY MINOR OR TO HAVE SEXUALLY ABUSED ANY MINOR.**

✓ **NO** \_\_\_\_\_ **YES** \_\_\_\_\_ **EXPLAIN:** \_\_\_\_\_

**C. IN THE LAST SEVEN YEARS RELEASED FROM PRISON OR CONVICTED OF ANY OFFENSE THAT INVOLVED DRUGS, EMBEZZLEMENT OR FRAUD.**

✓ **NO** \_\_\_\_\_ **YES** \_\_\_\_\_ **EXPLAIN:** \_\_\_\_\_

*All of the information I have provided in this application is true, correct, and complete. I authorize the City of Tekoa to inquire with former employers or references and obtain any and all information regarding my job related background. I also authorize the City of Tekoa to check for any conviction(s) on record. I release and waive the City of Tekoa, my former employers, and all references from any and all liability in obtaining and disclosing such information. I agree that if I have provided false or incomplete statements, the City may, at its sole discretion, without notice or due process procedures, terminate my employment and application.*

*I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.*

SIGNATURE OF APPLICANT

DATE

The City of Tekoa is an Equal Opportunity Employer.